

**From:** AD Budget Planning and Human Resources/ARL/R9/FWS/DOI  
**To:**  
**bcc:**

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**Date:** Tuesday, October 11, 2005 01:54PM  
**Subject:** Employee Assistance Program Seminar

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United States  
Fish & Wildlife Service

## Memorandum

**Date**  
**From**  
**Subject**

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10/11/2005  
AD - Budg, Planning & Hum Res  
Employee Assistance Program

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As part of your Employee Assistance Program (EAP), we are holding a seminar, "Managing Change" on October 12, 2005, from 10:00 a.m. to Noon, in conference room 2064 at 4501 N. Fairfax Drive. The seminar will focus on understanding, evaluating, and dealing with change at home and work. Please join us.

Please contact Kimm Slayton at 703-358-2121 if you have any questions.

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*Our mission is working with others to conserve , protect, and enhance, fish, wildlife, and plants and their habitats for the continuing benefit to the American people.*